



Staying COVID-19 Secure in 2020

We can confirm we have complied with the government's guidance on managing the risk of COVID-19

FIVE STEPS TO SAFER WORKING TOGETHER

- ✓ We have carried out a *COVID-19 risk assessment* and shared the results with the people who work here
- ✓ We have *cleaning, handwashing and hygiene procedures* in line with the guidance
- ✓ We have taken all reasonable steps to *help people work from home*
- ✓ We have taken all reasonable steps to *maintain a 2m distance* in the workplace
- ✓ Where people cannot be 2m apart, we have done everything practical to *manage the transmission risk*

.....

R S P Bell

For and on Behalf of Custom Covers (1984) Ltd

Who to Contact with any Questions;- Simon Bell
(or the Health & Safety Executive at www.hse.gov.uk or 0300 003 1647)